

NONSUCH PARK JOINT MANAGEMENT COMMITTEE

Monday 17 October 2022 at 10.00 am

Mansion House, Nonsuch Park

The members listed below are summoned to attend the Nonsuch Park Joint Management Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Committee Members

Councillor Christopher Woolmer, London Borough of Sutton (Chair)

Councillor Kate Chinn, Epsom & Ewell Borough Council

Councillor Peter Geiringer, London Borough of Sutton

Councillor Colin Keane, Epsom & Ewell Borough Council

Councillor Louise Phelan, London Borough of Sutton

Councillor David Reeve, Epsom & Ewell Borough Council

Yours sincerely



Clerk to the Committee

For further information, please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk or 01372 732000

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- You should proceed calmly; do not run
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building. Move to the assembly point and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

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Questions from the Public

Questions from the public are permitted at meetings of the Nonsuch Park Joint Management Committee. Any person wishing to ask a question at a meeting of this Committee must register to do so, as set out below.

Up to 30 minutes will be set aside for written or oral questions from any member of the public who lives, works, attends an educational establishment or owns or leases land in the Borough on matters within the Terms of Reference of the Nonsuch Park Joint Management Committee which may not include matters listed on a Committee Agenda.

All questions whether written or oral must consist of one question only, they cannot consist of multi parts or of a statement.

The question or topic may not relate to a specific planning application or decision under the Planning Acts, a specific application for a licence or permit of any kind, the personal affairs of an individual, or a matter which is exempt from disclosure or confidential under the Local Government

Act 1972. Questions which in the view of the Chairman are vexatious or frivolous will not be accepted.

To register to ask a question at a meeting of this Committee, please contact Democratic Services, email: democraticservices@epsom-ewell.gov.uk, telephone: 01372 732000. The request must be received by noon on the tenth working day before the day of the meeting.

The deadline for registration of public questions for this meeting was: Noon, 03 October 2022

AGENDA

1. QUESTION TIME

To take any questions from members of the Public.

2. DECLARATIONS OF INTEREST

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

3. MINUTES OF THE PREVIOUS MEETING (Pages 5 - 10)

The Committee is asked to confirm as a true record the Minutes and the Restricted Minutes of the Meeting of the Nonsuch Park Joint Management Committee held on 20 June 2022 (attached) and to authorise the Chair to sign them.

4. COMMITTEE WORK PROGRAMME (Pages 11 - 28)

This report accompanies an update to the Work Programme for the Nonsuch Park Joint Management Committee following the last meeting on 20th June 2022.

5. EXCLUSION OF THE PRESS AND PUBLIC (Pages 29 - 30)

The Committee is asked to consider whether it wishes to pass a resolution to exclude the Press and Public from the meeting in accordance with Section 100A (4) of the Local Government Act 1972 on the grounds that the business involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

6. PROPERTY UPDATE (Pages 31 - 34)

This report has not been published because the meeting is likely to be closed to the press and public in view of the nature of the business to be transacted/nature of the proceedings. The report deals with information relating to the financial or business affairs of the Committee and third parties and the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

Minutes of the Meeting of the NONSUCH PARK JOINT MANAGEMENT COMMITTEE held at the Mansion House, Nonsuch Park on 20 June 2022

PRESENT -

Councillor Christopher Woolmer (London Borough of Sutton) (Chair), Councillors Kate Chinn (Epsom & Ewell Borough Council), Peter Geiringer (London Borough of Sutton), Colin Keane (Epsom & Ewell Borough Council) and Louise Phelan (London Borough of Sutton)

In Attendance: Councillor Vanessa Udall (London Borough of Sutton)

Absent: Councillor David Reeve (Epsom & Ewell Borough Council), due to illness

Officers present: Jackie King (Director of Corporate Services), Brendan Bradley (Head of Finance), Gillian McTaggart (Head of Corporate Assurance), Mark Shephard (Head of Property and Regeneration), Samantha Whitehead (Streetcare Manager), Tim Richardson (Democratic Services Manager) and Dan Clackson (Democratic Services Officer)

1 APPOINTMENT OF A CHAIR FOR 2022/23

Councillor Christopher Woolmer (London Borough of Sutton) was appointed Chair of the Nonsuch Park Joint Management Committee for the 2022/2023 Municipal year.

2 THANKS FROM OUTGOING CHAIR

Councillor Colin Keane, on behalf of Councillor David Reeve, gave thanks to Councillors Jenny Batt and Jill Whitehead for their time on the Committee, and gave thanks to the Nonsuch Voles, the Friends of Nonsuch, The Mayor of Sutton, and all the Sutton Officers for their hard work and help during his time as Chair. The incoming Chair, Councillor Christopher Woolmer, thanked Councillor David Reeve for his kind words.

3 QUESTION TIME

No questions were asked or had been submitted from members of the public.

4 DECLARATIONS OF INTEREST

No declarations of interest were made by Councillors in items on this agenda.

5 MINUTES OF THE PREVIOUS MEETING

The Minutes and Restricted Minutes of the previous meeting of the Nonsuch Park Joint Management Committee held on 24 January 2022 were agreed as a true record and signed by the Chair.

6 NONSUCH PARK JOINT MANAGEMENT COMMITTEE FINAL ACCOUNTS 2021-22

The Committee received a report presenting the Joint Management Committee's final accounts for the financial year 2021/22.

The Committee received a verbal introduction from the Chief Accountant.

The following matters were considered by the Committee:

- a) **Memorial benches:** Following a question from a Member, it was noted that the terms and conditions had been updated regarding the rules surrounding the placement of paraphernalia on the benches.
- b) **Occupation of Flat 3:** Following a question from a Member, the Head of Property and Regeneration informed the Committee that Flat 3 was now ready to be occupied.

Following consideration, the Committee unanimously resolved to:

(1) **Receive the final accounts for 2021/22**

7 COMMITTEE WORK PROGRAMME

The Committee received a report providing an update to the Work Programme that was approved in January 2022.

The following matters were considered by the Committee:

- a) **Correction to paragraph 6.3 of the report:** The Head of Corporate Assurance informed the Committee of a correction to paragraph 6.3 of the report following the rearrangement of items on the programme into priority order. The correction was as follows:

The work programme items "6, 7, 8, 9, 10 & 13" listed in paragraph 6.3 of the report were corrected to read "1, 2, 3, 4 & 5".

- b) **Flooding:** A Member enquired as to whether there was a flood risk report for the park. Officers informed the Committee that there is currently no flood risk document for the park but highlighted that Surrey County Council had issued a Section 19 report following flooding in Epsom and Ewell in 2021 and was looking at measures to be taken in relation to the

wider area. It was noted by the Committee that the park is largely unaffected by flooding and that it is an area of low concern.

- c) **Car parking:** The Committee considered the issues created by large number of cars drawn to the park during Park Run events. Officers informed the Committee that there was a good relationship with the Park Run organisers and that this enabled the issue to be managed. The Committee noted that car parking arrangements for the Park was a medium priority within the work programme and that there was not funding within the current year's budget to introduce a charge for their use. Officers informed the Committee that whilst charges for car parking would provide revenue to the Park, it would also require works to provide defined spaces, enforcement and create a potential insurance liability.
- d) **Enforcement:** Following a question from a Member, the Committee noted authorised hirers of the park were required to display a flag during their events to identify that they had approval to do so. Members considered the possibility of additional signage to inform park users of the rules and noted that Officers felt that as the system became more established it was likely to become self-policing.
- e) **Charitable Foundation:** Following a question from a Member, the Committee noted that it does not have a charitable status. Members considered that the possibility of seeking charity status should be investigated to enable donations and bequests to be given to the park and requested that officers present a report on the matter at a future meeting.

Following consideration, the Committee unanimously resolved to:

- (1) **Review the updated Nonsuch Park Joint Management Committee Work Programme and progress made to date attached to the report**
- (2) **Delegate approval to the Head of Operational Service and Streetcare Manager in consultation with the Chair of the Committee to agree one-off larger events in Nonsuch Park**

8 EXCLUSION OF PRESS AND PUBLIC

Under Section 100(A)(4) of the Local Government Act 1972, the Committee passed a resolution to exclude the public from the meeting for Part Two of the Agenda on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

9 **PROPERTY UPDATE**

The decision for this item is recorded in a separate (not for publication) restricted Minute.

The meeting began at 2.00 pm and ended at 2.56 pm

COUNCILLOR CHRISTOPHER WOOLMER (CHAIR)

Document is Restricted

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COMMITTEE WORK PROGRAMME

Head of Service:	Andrew Bircher, Head of Policy and Corporate Resources
Wards affected:	Nonsuch Ward;
Appendices (attached):	Appendix 1 Nonsuch Park Joint Management Committee – Additional Work Programme Items 2022

Summary

This report accompanies an update to the Work Programme for the Nonsuch Park Joint Management Committee following the last meeting on 20th June 2022.

Recommendation (s)

The Committee is asked to:

- (1) **Review the attached updated Nonsuch Park Joint Management Committee Work Programme and progress made to date.**

1 Reason for Recommendation

- 1.1 To provide the the Nonsuch Park Joint Management Committee (JMC) with an update to the Work Programme which incorporates the views of the Committee expressed at its previous meetings.

2 Background

- 2.1 The JMC have expressed an ambition to work towards Nonsuch Park becoming self-sustaining, offering an improved visitor experience, and addressing some of the long-standing issues affecting the Park.
- 2.2 At its meeting in January 2022, the JMC agreed the additional Work Programme Items 2021/2022.
- 2.3 Additional Work Programme items raised by the JMC are additional projects and areas of work that are not covered by the usual annual precept and sufficient funds will need to be identified before they can be carried out. This is also the case for the repair and maintenance items included in the Work Programme.

3 Update to additional Work programme items 2022

- 3.1 Commentary updates to items 12, 13, 14, 15, 16 & 17
- 3.2 Item 14 – public toilet roof covering. A joint bid for £44,000 has been submitted and is currently out for public consultation. The outcome of the bid application will be received in January 2023.

4 Risk Assessment

Legal or other duties

- 4.1 Equality Impact Assessment
 - 4.1.1 No equality issues arise as a consequence of the contents of this report.
- 4.2 Crime & Disorder
 - 4.2.1 No issues arising as a result of the contents of this report.
- 4.3 Safeguarding
 - 4.3.1 No safeguarding issues arise as a consequence of this report.
- 4.4 Dependencies
 - 4.4.1 None arising.
- 4.5 Other
 - 4.5.1 Non applicable.

5 Financial Implications

- 5.1 Estimated costs of each work programme item (where known) are provided at Appendix 1.
- 5.2 **Section 151 Officer's comments:** For a work programme item to be progressed, it should first have funding identified, that has been appropriately approved by the relevant body.

6 Legal Implications

- 6.1 **Legal Officer's comments:** There are no legal issues arising from the contents of this report.

7 Policies, Plans & Partnerships

- 7.1 **Council's Key Priorities:** The following Key Priorities are engaged: Not applicable

- 7.2 **Service Plans:** The matter is not included within the current Service Delivery Plan
- 7.3 **Climate & Environmental Impact of recommendations:** none arising from the contents of this report.
- 7.4 **Sustainability Policy & Community Safety Implications:** none arising from the contents of this report.
- 7.5 **Partnerships:** London Borough of Sutton and Epsom & Ewell Borough Council have shared responsibility for managing Nonsuch Park

8 Background papers

- 8.1 The documents referred to in compiling this report are as follows:

Previous reports:

- Nonsuch Park Joint Management Committee Work Programme, 20 June 2022
<https://democracy.epsom-ewell.gov.uk/documents/g1348/Printed%20minutes%2020th-Jun-2022%2014.00%20Nonsuch%20Park%20Joint%20Management%20Committee.pdf?T=1>
- Nonsuch Park Joint Management Committee Work Programme, 24 January 2022
<http://th-modgov01/documents/s22515/Committee%20Work%20Programme.pdf>
- Nonsuch Park Joint Management Committee Work Programme, 26 July 2021
<http://th-modgov01/documents/s20606/Committee%20Work%20Programme.pdf>
- Nonsuch Park Joint Management Committee Minutes, 4 February 2019
<http://th-modgov01/ieListDocuments.aspx?CId=150&MId=582&Ver=4>

Other papers:

- Not applicable

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NONSUCH PARK JOINT MANAGEMENT COMMITTEE – Additional Work Programme Items 2022

Key to priority rating	
High Priority	Progress Immediately
Medium Priority	Progress when/ if funds allow
Low priority	Progress when higher priority items are funded

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
Work Programme Items - Requested by Nonsuch JMC Committee (in priority order)							
1. Visitor Survey	A Visitor Survey is required to under-pin the updated Park Management Plan and Strategic Park Business Plan.	Officer hours and cost estimate	£1,712	High	Streetcare Manager	Progress subject to JMC approval and funds of: £1,712	From project budget
2. Park Management Plan	The Park Management Plan needs to be updated. It was discussed at a meeting of the JMC, that the consultant who prepares the Business Plan, could also undertake the Park Management Plan.	External fee indication received	£5,000 to £8,000	High	Consultant	Progress subject to JMC approval, following the relevant procurement process and funds of: £5,000 to £8,000	From working balances as per para 5.3 of report
3. Covid 19 Memorial in the Park	Members of the Committee enquired at the Committee meeting of 26 July 2021, about the possibility of having a Covid memorial installed within Nonsuch Park. It was noted that residents from both Sutton and Epsom used the Park throughout the national lockdown, and that many lost loved ones as a result of the pandemic.	An Epsom & Ewell Borough Councillor has submitted a successful CIL bid for the installation of Covid memorial benches in each of the Borough's wards. A metal memorial bench with an inscription, surrounded by spring	CIL bid submitted for capital cost of memorial bench and spring planting.	High	CIL Grant Officer/ Streetcare Manager	CIL bid approved, progress commitment of officer support to deliver scheme. Officer hours cost to deliver: £222	Funding approved through CIL 15% scheme

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Agenda Item Appendix

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
		<p>bulbs to commemorate the time at which the Country went into lockdown, would be installed in Nonsuch Park.</p> <p>Officer time and costs estimation for implementing the bid outcome if successful</p>	£222				
4. CIL funding	<p>Members noted at the Committee meeting of 26 July 2021, the possibility of proposing a bid for CIL funding from both Council's in order to go ahead with some of the proposed works to Nonsuch Park.</p> <p>Members have also requested that the potential to access Heritage Lottery Funding (HLF) and community infrastructure funding (Your Fund – Surrey County Council funding) is pursued.</p>	<p>As detailed under Covid Memorial above, a CIL bid to install a covid memorial in the Park is being implemented.</p> <p>It is suggested that respective CIL officers at both Council's discuss any possible CIL funding available.</p> <p>An exercise to estimate the cost of officer time required to establish likely eligibility for lottery funding or Your Fund (Surrey CC) funding, CIL and s106 funding has been carried out.</p>	£652	High	Programme Manager (EH)	<p>Councillor Colin Keane has submitted a CIL 15% bid for £36,000 to meet the cost of the pathway restoration repairs needed in the Park. The bid has progressed to stage 2, and the outcome will be known in November 2022. Officers are assisting with the information needed for stage 2.</p> <p>A bid was submitted to the London Borough of Sutton's Neighbourhood CIL scheme to help meet the cost of the roof repairs needed at Nonsuch. The bid has reached the second round, and if successful an award of £44,000 will be made. The outcome will be known in January 2023.</p> <p>Your Fund Surrey was investigated as a potential</p>	From project budget

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
		Officer hours costs estimated at				source of funding, but bids can only be made by community led organisations. Heritage Lottery Funding has been considered and will be revisited once a renewed Park Management Plan is in place.	
5. Bylaws Options Paper to Committee requested.	<p>Updating current byelaws with the addition of new activities to be managed.</p> <ol style="list-style-type: none"> 1. Workshop to present existing Byelaws and scope any updates required by the JMC and plans to enforce. Updates potentially required in relation to: dogs, bicycles, drones, electric cycles and scooters, scattering of ashes and drug issues. 2. Production of a draft new set of Byelaws 3. Workshop to present proposed new Byelaws. 4. Undertake public consultation of new Byelaws. 5. To update signage and publicity campaign. <p><u>Cremated Remains Policy</u></p>	<p>External fee quote (estimate) for legal advice obtained</p> <p>Officer hours and costs estimated</p> <p>Estimated cost of changing signage relating to changed byelaws</p> <p>Sub-total</p> <p>Officer hours and costs estimated</p> <p>Total</p>	<p>£2,500</p> <p>£6,925</p> <p>£1,000</p> <p>£10,425</p> <p>£222</p> <p>£10,647</p>	Medium	Streetcare Manager (EEBC) and Parks Manager (Sutton)	Initially will look into model byelaws to adapt	tbc

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
	This policy would be required to support the amended Byelaws and to manage the frequent requests and enquiries of this nature.						
6. Strategic Business Plan for the Park Options paper to Committee requested	To plan for the Park to be self-sustaining. Committee agreed to outsource this review, once the costs of the review is known, funds will have to be identified.	Indicative fee quote from a consultant to prepare a: Strategic Park Business Plan Park infrastructure review - to underpin the Business Plan Officer hours and cost estimated (procuring, briefing and liaising with consultant) Total	£8,000 to £20,000 <i>depending on complexity of the Park and work involved</i> £4,000 to £6,000 £7,559 £19,559 to £33,559	Medium	tbc		tbc
7. Car Parking Arrangements in the Park Options paper to Committee requested.	Members have identified a desire to address the long-standing car parking issues within the Park. At the Committee meeting of 21 July 2021, Members also considered the potential revenue which could be obtained from car parking.	External fee quote (estimate) for legal advice on appropriate parking regulations Officer hours and cost estimate in developing	£2,500 £11,029	Medium	tbc		£30k has been confirmed for small scale repairs.

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
	<p>It was noted that some investment would be needed prior to charging for parking e.g. to mark bays and that this would need extra resources from a Parking Team and support from a Legal Service to develop and deliver a scheme.</p> <p>Members noted the importance of employing strong communications to ensure residents are aware that any car parking fees would be re-invested in the Park itself.</p>	<p>and presenting a viable parking scheme Options Paper</p> <p>Total £13,529</p> <p><i>There will be additional costs in progressing whichever parking option is preferred by the JMC. These are indicated where the costs are already known:</i></p> <p><i>Cost of preparing plans and submitting a planning application. A cost has not been obtained for this yet.</i></p> <p><i>Installation of parking infrastructure e.g., pay and display machines.</i></p> <p><i>Estimated Capital cost of construction works needed:</i></p> <p><i>(1) £630,000+ for the installation of 4 x fully asphalt surfaced car parks with bays marked</i></p>	<p>£TBC</p> <p>£TBC</p>				

Item	Commentary	Estimated Cost	Priority	Owner	Progress Tracker / Comment	Funding identified
		<p><i>(which would allow the JMC to charge for parking, reduce the risk of insurance claims and allow effective enforcement</i></p> <p>or</p> <p><i>(2) £24,000 for a more rustic treatment – with the installation of logs showing areas of parking bays and levelling the car park surfaces. Car park charges could be levied, but the surface would not allow for line marked bays, reducing the ability to carry out parking enforcement and insurance claims for cars damaged by potholes may</i></p>				

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
		<i>not be addressed.</i>					
8. Governance review	Once/ if the Inter Authority Agreement has been reviewed, the Committee will need to consider its governance arrangements, for example Standing Orders, when and where the Committee will meet.	External fee quote (estimate) for legal advice obtained Officer hours and costs estimated Total	£3,500 £655 £4,155	Low	tbc		tbc
9. Events – Report to Committee	This report is a new requirement of the Committee, and not included in the ‘business as usual’ management of the Park and committee reporting cycle. Additional officer hours would be required to write and present the report.	Officer hours costs estimated (per Committee report)	£899	Low	Streetcare Manager	Verbal updates by item owners at NJMC as an alternative to a full report Update on 20 th June includes a mechanism to approve large one off events	Within existing SLA
10. Volunteers Update – Report to Committee	This report is a new requirement of the Committee, and not included in the ‘business as usual’ management of the Park and committee reporting cycle. Additional officer hours would be required to research, write and present the report. However, it is suggested that updates from volunteer representatives are dealt with under the ‘question-time’ section of the Committee meetings as an	Officer hours costs estimated (per Committee report)	£899	Low	Streetcare Manager	Verbal updates at NJMC as an alternative to a full report	Within existing SLA

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
	alternative to officers preparing separate reports.						
11. Foundation or charitable status	During 20.06.22 Committee meeting, it was suggested the officers explore the possibility of becoming a foundation or have charitable status in order to receive donations		TBC	Low	Programme Manager	EEBC legal department will make initial comments. Should greater research / advice be needed, this would need to be funded by NJMC.	
Repairs, Maintenance, and Forthcoming Capital Costs (in priority order)							
12. Small scale emergency repairs to lime render: Nonsuch Mansion	Patch repairs and investigative survey to establish full cost of works required.	Cost of on-site investigative survey Indicative cost of patch repairs <i>Total</i>	£6,000 £24,000 £30,000	High	Tony Foxwell	This work is proposed under Agenda Item 5 of the NJMC meeting held on 24.01.2022 T.F has arranged meeting at end of Sept to seek firm cost for survey.	Confirmed

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
13. Nonsuch Mansion – pitched roof above boiler room	Replace tiled roof, pigeon netting and minor repairs to roof around window detail.	Estimated cost	£15,000	High	Tony Foxwell	This work is proposed under Agenda Item 5 of the NJMC meeting held on 24.01.2022 The works are underway, scaffolding is erected, issues with pigeons are causing problems completing the works, different types of pigeon deterrents are being tested.	Confirmed
14. Public Toilet	Roof recovering.	Revised estimated cost	£38,500	High	Tony Foxwell/ Emma Hill	Estimate received and request being made for CIL funding from Sutton council to carry this out. After inspecting this and adjoining museum roofs. Reported back that all are in poor condition with two sections leaking the public toilets roof and the museum roof. T.F has met with Garland flat roofing manufacturer and specification and drawings have been produced ready for tender in the event funding is successful via CIL bid with Sutton council	Bid submitted to NCIL
15. New Gate to Sparrow Farm lodge	Existing gate is too small, restricts access and keeps getting damaged by vehicles as a result.	Estimated cost	£10,000	High	Tony Foxwell	This work is proposed under Agenda Item 5 of the NJMC meeting held on 24.01.2022 Works order placed, there was a delay due to contractor heavy work load. New gates have been manufactured and installation is planned for 22 nd September 2022	Confirmed

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
16. White Barn sliding doors	Doors require repairs and improvement	Estimated cost	£15,000	High	Tony Foxwell	This work is proposed under Agenda Item 5 of the NJMC meeting held on 24.01.2022 Planning to carry this out in November 2022	Confirmed
17. Museum	Roof covering(this is adjoining the public toilets roof) 3 sections.	Roof B Roof C	£33,7520. £22,000	Medium High	Tony Foxwell/ Emma Hill	Estimate received and request being made for CIL funding from Sutton council to carry this out. T.F has met with Garland flat roofing manufacturer and specification and drawings have been produced ready for tender in the event funding is successful via CIL bid with Sutton council	Bid to be submitted to NCIL as above
18. Essential repairs to main access road Page 24	Due to the high number of patch repairs to address an increasing number of potholes to the main park access road, the already high number of insurance claims from members of the public where damage is sustained to their vehicles caused by the inadequate road surface, and following increased use of the park, the resurfacing of the main access road is now considered essential prior to implementing any paid-for parking scheme in the park.	External indicative fee quote for laying new road <i>There is also likely to be an additional cost to preparing and submitting a planning application and an appropriate construction project contingency</i> Total	£369,000 TBC if project proceeds £369,000	Medium	Tony Foxwell	Estimates provided and costs reported to committee no funding stream established.	tbc

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
19. Full render repair – Nonsuch Mansion	Repairs to defective render and stonework.	Fee estimation received	£500,000	Medium	Tony Foxwell	Budget estimate, no firm prices can be given until a full survey is carried out.	tbc
20. Pathway repairs	To pathway between Sparrow farm Lodge and Nonsuch Mansion:	Estimated cost	£30,000	Medium	Tony Foxwell	Estimate received and request being made for CIL funding from EEBC to carry this out. Outcome will be known in November 2022.	Bid submitted to EEBC for CIL 15% funding
21. Car Park surfacing and infrastructure	Please see 11, above. Depending on the outcome of the car parking Options Paper consideration by the JMC, there will also be a capital cost to preparing the car park surfaces for charging customers to park, and in achieving planning permission and installing the necessary infrastructure e.g. pay and display machines or AMPR cameras.	Estimated cost of car park resurfacing and installation of adequate drainage <i>There is also likely to be an additional cost to preparing and submitting a planning application and an appropriate construction project contingency. If a paid-for parking scheme is required, there may be additional costs such as the installation of AMPR cameras or pay on foot machines etc...</i>	£630,000	Medium	Tony Foxwell	Estimates given no funding available for these works	tbc
22. Brickwork and flint repairs	To boundary wall adjacent to access road:	Estimated cost	£20,000	Low	Tony Foxwell	No funding available for this.	tbc

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
23. Surveyor	If, in the (unlikely) event that both authorities were in a position to progress all of the capital projects highlighted above simultaneously, additional building surveying and project management support would be essential to deliver the programme.	Estimated cost:	£55,000 (annually)	Low (as not all works are proceeding concurrently)	Mark Shephard		tbc
		Sub-total (2) (of the estimated cost of undertaking all Repairs, Maintenance and Forthcoming Capital Works above):	<u>£1,639,000</u>			work items ONLY - cost of undertaking: £70,000 (Please see Agenda Item 5 of 24.01.22 NJMC meeting)	
Total estimated cost of undertaking all Work Programme items			<u>£1,700,756</u>	Total estimated cost of undertaking High Priority works ONLY:			
Sub-total (1) + Sub-total (2)			to <u>£1,717,756</u>	<u>£78,169</u> to <u>£81,169</u> (Depending on detailed fee quote for Park Management Plan)			

Item	Commentary	Estimated Cost	Priority	Owner	Progress Tracker / Comment	Funding identified
Work Programme Items - <i>Completed</i>						
1. Queens Green Canopy	Members of the Committee, at the meeting of 26 July 2021, noted that many boroughs are looking to plant trees in honour of Queen Elizabeth's upcoming Platinum Jubilee and suggested that they would like the JMC to look into the possibility of implanting a canopy.	<p>The Nonsuch Park Habitat Management Plan is currently in draft form and concludes that due to the need to retain a mosaic of habitats to maximise biodiversity, and as the Park is already heavily tree planted, there is little scope for additional tree planting beyond replacement of lost trees and gapping hedgerows.</p> <p>Officers have identified a potential site within the park for limited tree planting which could be added to the virtual map of Queens Green Canopy trees planted nationwide to mark the Jubilee and be commemorated with a virtual plaque to coincide with other celebrations of the Platinum Jubilee.</p>	High	Countryside Manager	Officer hours cost to deliver: £583	From project budget

Item	Commentary	Estimated Cost		Priority	Owner	Progress Tracker / Comment	Funding identified
		Officer hours and cost estimated	£583				
		Cost of tree	£ FREE				
		Cost of plaque	£NIL (virtual plaque)				
		Total	£583				

EXCLUSION OF PRESS AND PUBLIC

Under Section 100(A)(4) of the Local Government Act 1972, the Committee may pass a resolution to exclude the public from the Meeting for Part Two of the Agenda on the grounds that the business involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act (as amended) and that pursuant to paragraph 10 of Part 2 of the said Schedule 12A the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

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